

Minutes of the Bismarck Veterans Memorial Public Library Board of Directors

Location: BVMPL Missouri River Room; 515 North Fifth Street

Present: Library Board of Directors (Library Board) Members: Mike Fladeland, Vice President; and Bob Bartosh

Also Present: Christine Kujawa, Library Director; Elizabeth Jacobs, Assistant Library Director; Bea Kaiser, Administrative Office Manager; and guest Troy Hamre, Adult Services Librarian, and Nancy Guy and Dianna Kindseth via Zoom

Not Present: Justin Hughes, President

The December 18, 2025, Library Board meeting was called to order by M. Fladeland, Vice President, at 12:02 pm.

There were no appearances for public comment.

The November 20, 2025, minutes had been mailed out in advance. D. Kindseth moved to approve the minutes. Seconded by B. Bartosh. Motion carried.

The vendor invoices for December 2025, along with the November financial reports, had been mailed out in advance. Following discussion, B. Bartosh moved to approve the December 2025 vendor invoices. Seconded by N. Guy. Motion carried. Following discussion, B. Bartosh moved to accept the November financial reports. Seconded by D. Kindseth. Motion carried.

Library Director's report:

- A restroom renovation project progress report was shared, including construction and financial statuses and photographs. To date, the Bismarck Library Foundation, Inc. (BLF) has raised almost \$400,000 for the project, with about \$275,000 already received, and the remainder in pledges. Meetings with established donors will be completed by year's end, and funds have resulted from the donor letter sent.
- C. Kujawa compiled and shared staff input on the library's values, updated last year.
- City Forestry removed dead and unhealthy trees from the library grounds and trimmed others.
- After closing on Saturday, year-end building maintenance carpet cleaning will be performed.
- Storytimes with Mrs. Claus and photos with Santa ensure that all children have the opportunity to delight in the season.
- Winter Walk & Talk encourages fresh air walking and visiting, followed by hot drinks and additional visiting in the Missouri River Room.
- Twelve Days of Craft Kits, sponsored by Friends of the Bismarck Public Library, will be available starting December 19, 2025.
- The library is partnering in Vinterfest, a celebration of winter promoting educational, recreational, and cultural heritage.
- Stranger Things themed event will be held on Sunday, December 21, 2025, from 1:00pm-3:00pm.
- The library events calendar is a valuable resource for all programs and activities.

Report on Mobile Library Services:

- T. Hamre shared duties of his position, including shifts at the Adult Information Desk, processing interlibrary loans, and mascot performer.
- Mobile Library routes are in the city of Bismarck, primarily at, but not limited to, assisted living centers and afterschool programs.
- Materials are tailored to the interests of the patrons at the locations, and requests are welcomed.

Other Business:

- None

The next regular Library Board meeting is scheduled for Thursday, January 22, 2026, at 12:00pm.

The meeting adjourned at 12:24pm.

Respectfully submitted,

Bea Kaiser
Administrative Office Manager

Christine Kujawa
Library Director