

Bismarck Tobacco Free Executive Board
Meeting Minutes
March 17, 2026
Virtual

Present: President Stefanie Jangula, Dr. Vanessa Nelson, Vice President, Layn Sabot, Amy Heuer, Kate Gartner, and Sue Kahler.

Absent: Amy Heuer

Recorder: Sue Kahler

Note

Agenda Items	Discussion	Outcome/Action
Call to order/introductions	Stefanie Jangula, President called the meeting to order at 5:34 pm	NA
Approval of agenda	Stefanie Jangula, President asked for a motion to approve agenda.	Dr. Vanessa Nelson made the motion to approve the agenda and Kate Gartner second the motion. Motion carried.
Approval of minutes	Stefanie Jangula, President asked for motion to approve the minutes as presented.	Dr. Vanessa Nelson motion to approve the minutes from January 27 th , 2026, and Kate Gartner second the motion. Motion carried.
Tobacco Free Policy Initiatives	Sue Kahler provided an update on the tobacco free policy initiatives on CDC best practices on updates for local ordinances.	NA
College Big Tobacco Exposed Project	Sue Kahler provided information on the winners of College Big Tobacco Project focus on tobacco prevention messaging with target audience college age. This is a partnership with area colleges. 1 st Place, 2 nd place, 3 rd Place image were shown.	
Other business	Discussion on Executive Board meeting date for August, 4 th 2026. Discussion on access to NRT for youth and Physicians prescribing it.	
Adjourn	Stefanie Jangula, President asked for a motion to adjourn.	Dr. Vanessa Nelson made the motion to adjourn; Layn Sabot seconded the motion. Motion carried. Meeting adjourned at 6:04 pm.

Executive Board Meeting will be scheduled for March 17th, and August 4th.
 Next General Coalition Meeting – Sept. 24th @ 6:30 p.m. in person

Quorum is at least 4 Executive Board Members. If a quorum is not present, the attendees can vote to adjourn the meeting, to take a break or to fix a new time to meet. Any votes taken other than this are [null and void](#) without a quorum in attendance, according to Robert's Rules.

DRAFT