

**Bismarck Tobacco Free Executive Board
Draft Meeting Minutes
March 18, 2025
In Person - 407 S. 26th St.**

Present: Sue Kahler, Megan Schneider, Amy Heuer, Dr. Vanessa Nelson, Layn Sabot, Kelsey LaBere

Absent:

Recorder: Sue Kahler

Agenda Items	Discussion	Outcome/Action
Call to order/introductions	Megan Schneider, President called the meeting to order at 5:40 pm	NA
Approval of agenda	Megan Schneider, President asked for a motion to approve the agenda.	Amy Heuer made motion to approve the agenda. Dr. Nelson seconded the motion. Motion carried.
Approval of minutes	Megan Schneider, President asked for motion to approve the minutes as presented.	Dr. Nelson made motion to approve the 4/23/2025 minutes Amy Heuer second the motion. Motion carried.
Big Tobacco Exposed	Sue Kahler provides information on the Winners of Big Tobacco Exposed the media campaign.	
ND Legislative Update	Sue Kahler shared information on current legislative bills.	
Other business	Sue Kahler provided information on vape vending machines at local bars. Megan Schneider, President and Layn Sabot share information about Dr. Ebbert's Mayo Clinic Zyn's presentation.	Sue Kahler will research about strengthening the local ordinance. Megan Schneider, President will send out the link to presentation.
Adjourn	Megan Schneider, President asked for a motion to adjourn.	Amy Heuer made the motion to adjourn; Dr. Nelson seconded the motion. Motion carried. Meeting adjourned at 6:17 pm.

Executive Board Meeting will be scheduled for March 18th, and August TBD.

Next General Coalition Meeting – Sept. 24th @ 6:30 p.m. in person

Quorum is at least 4 Executive Board Members. If a quorum is not present, the attendees can vote to adjourn the meeting, to take a break or to fix a new time to meet. Any votes taken other than this are [null and void](#) without a quorum in attendance, according to Robert's Rules.