



MEETING OF THE BISMARCK-BURLEIGH COMMISSIONS COMMITTEE

7/1/2025 - Minutes

AGENDA

1. Call to Order

Commissioner Bakken called the meeting to order at 4:00 PM. Those present included Bismarck City Administrator Jason Tomanek, Bismarck City Mayor Mike Schmitz, Burleigh County Auditor Mark Splonskowski, and Burleigh County Commissioner Steve Bakken.

2. Public Comment

No public comment was received.

3. Approval Of Meeting Minutes

Mayor Schmitz moved to approve the item as presented and Auditor Splonskowski seconded. Upon a roll call vote, all voted aye. M/C.

4. City of Bismarck Land Development Code Project Overview

Elizabeth Garvin, a director with Clarion Associates in Denver, Colorado, presented an update on the Bismarck Land Development Code. The Bismarck Land Development Code will implement the Together 2045 Comprehensive Plan, establish an objective set of development standards, foster predictable development outcomes and create a Land Development Code that is user-friendly, searchable, and easy to understand.

- [Land Development Code Presentation](#)

5. Proposed August 5, 2025 - Combined City-County Meeting

Administrator Tomanek explained that not all City Commissioners were able to meet for the July 1, 2025, Commissions Committee meeting, resulting in the proposed meeting date of August 5, 2025. Auditor Splonskowski will notify City staff once he receives confirmation from all County Commission members. The intent of the meeting is to discuss the Extraterritorial Area (ETA) and both the City and County Planning and Building Inspections staff will provide presentations.

6. 2026 Budget Discussion

Administrator Tomanek and Mayor Schmitz requested an update on the County's budget contribution for Bismarck-Burleigh Public Health (BBPH) for 2026. Wayne Munson, County Commissioner, addressed the committee, noting that the County Budget Committee proposed a 60/40 split for BBPH for 2026, but it has not been approved by the County Commission. The County is discussing their preliminary budget on July 21, 2025, and the City will discuss their preliminary budget at its July 22, 2025, meeting.

Commissioner Munson noted that the County Budget Committee was concerned about replacing all the switches at one time, knowing that they will be relocating to the Provident Building in 2027. The Commissions Committee discussed Burleigh County paying for the replacement with an option to be reimbursed for a prorated amount upon vacating the 1st floor of the City/County Building. Both City and County representatives agreed to take this option back to the respective boards.

7. Other Business

8. Adjourn

There being no further business to discuss, the meeting adjourned at 4:42 PM.