Bismarck-Mandan Mayors' Committee for People with Disabilities

January 14, 2024
11:00 am CT Mandan City Hall
Dykshoorn Conference Room

***Reschedule Special Meeting March 4, 11:00 AM**

Minutes

Meeting called to order at 11:00 AM.

DesaRae summarized the regular January 14th meeting minutes and tasks that remained from the last meeting.

Jim moved to approve the minutes as presented. Mike seconded the motion. Motion carried unanimously.

1. Welcome new members

DesaRae introduced new members and allowed them a chance to discuss their background.

   a. Katherine Kinsella-Greff
   b. Lillian Johnston
   c. Trevor Vannett

~~2. Review & consider minutes from Sept. 10, 2024.~~

~~3. Review and consider treasurer's report from Sept. 10, 2024.~~

4. Schedule annual audit.

DesaRae and Jim will coordinate to schedule the annual audit.

5. Review by-laws.

DesaRae discussed the bylaws and asked if any other changes were needed. Tami requested that the definition of quorum be clarified in the by-laws. She asked if a meeting would continue if there was no quorum. Jim stated that the quorum issue would be addressed if the committee member number were defined. Tami suggested an overall percentage of the total number of committee members at the time of the meeting be added to the bylaws. Lillian suggested using the term "simple majority" of committee members. Tami suggested that at least two officers be present at meetings for business to be discussed.

Committee Members

x President, DesaRae Berreth, MDU, 2015 (Mandan)

☐ Vice President, Tom Schiwal, VR, 2018 (Bismarck)

x Secretary, Deidre Hughes, Bis-Man Transit, 2021 (Mandan)

x Treasurer, Jim Neubauer, City Administrator, 2009 (Mandan)

☐ Nicole Lund, Bismarck Public Schools, 2023 (Bismarck)

☐ Renae Peterson, Bismarck Public Schools, 2023 (Bismarck)

x Jennifer Sick, Bismarck Public Schools, 2023 (Bismarck)

x Michael Connelly, City Commission 2023 (Bismarck)

☐ **VACANT,** Community Options

x Kianna Roecker, Dakota CIL, 2023 (Bismarck)

x Ryan Fugere, HIT Inc., 2020 (Bismarck)

x Devan Gross, Pride Inc., 2022 (Mandan)

☐ **VACANT**, MHS

X Johnston, Lilliann, 2025 (Bismarck)

X Kinsella-Greff, Katherine 2025 (Bismarck)

x Tami Ternes, ND Assistive, 2022 (Bismarck)

☐ Vannett, Trevor, 2025 (Bismarck)

Tami suggested that the by-law review occurring every two years in Article VI be removed to allow reviews at any time. Jim stated that the language of "shall" was included so that there wasn't extensive time between reviews, but reviews could occur more frequently. It was proposed that the language be changed to include "at a minimum of every two years".

Deidre moved to approve the by-laws as discussed and presented. Lillian seconded the motion. Motion carried unanimously.

6. Roles available on committee.

DesaRae discussed the roles that were open at this time. Tom had previously expressed interest in the President position. The President and Vice-President positions will be discussed at the next meeting. Jim stated that he would be willing to step down from the treasury position if there was any interest.

7. Follow-up Action Items:
    a. Accessibility Documents
    b. Graphic design logo
    c. Competitive Integrated Employment (CIE) Opportunity Grant

DesaRae discussed the next steps for approving the scholarship application. Tami stated that she created a one-pager discussing the previously used flyer. Deidre suggested that the document be added to the City of Bismarck and Mandan websites to help educate on the general committee information.

Mike discussed the graphic design logo options that were solicited from students after the September 2024 meeting. A background was provided on the logos that were presented.

Katherine discussed how the logo with only the wheelchair could be an inclusivity issue, as many disabilities are unseen. Lillian discussed that the idea of everyone under one sky is a nice idea, but she doesn't necessarily agree that disabilities are superpowers.

Mike inquired if combining both logos is possible to open up who the committee covers. Jennifer suggested that only thumbprint be utilized. Katherine discussed using a silver ribbon in the design as it is used for disability awareness.

Mike will take comments and suggestions back to the students for revisions.

Review budget

8. Scholarship application
    a. Determine due date for applicants.
    b. Determine how many scholarship applications will be provided and dollar value.

c. Determine if there are other ways to advertise and make public aware of scholarship.

The current balances were reviewed. Jim provided a summary of where the committee funds come from. Jim stated there is enough funding available to provide the same number of scholarships as last year. Deidre moved to provide five $1000 scholarships. Mike seconded the motion. Motion carried unanimously.

9. Review and consider any barrier free request.

No requests at this time.

10. Review and consider any financial request.

No financial requests at this time.

Tami discussed next steps for the application. The deadline for applications will be May 1st. By May 16th, notice of awards will be communicated.

It was discussed that the meeting be moved to May 6th to provide time to do on-site scholarship awards. DesaRae will send out updated calendar invites.

11. Next Meeting May 13, 2025

12. Adjourn

Deidre moved to adjourn. Mike seconded the motion. Motion carried unanimously.