

Bismarck-Mandan Mayors' Committee for People with Disabilities

January 14, 2025
11:00 am CT Mandan City Hall
Dykshoorn Conference Room

Minutes

1. Six members of the committee were present, and a quorum was achieved. Members reviewed & considered minutes from Sept. 10, 2024 which had been sent out via email previously, for review. Devan motioned to approve Mike seconded, and minutes were voted on and approved.
2. Review and consider treasurer's report from Sept. 10, 2024.
The treasurer had sent out the treasurer's report to be reviewed. Tami motioned to approve; Mike seconded. Motion was voted on and approved.
3. Schedule annual audit. Motion was tabled as the treasurer was not present to provide dates for an audit.
4. Review by-laws. Tami shared, via Teams, the bi-laws.
5. Roles available on committee.
 - a. Committee members
6. Follow-up Action Items:
 - a. Accessibility Documents.
 - b. Scholarship application revisions and formatting. Scholarship application was reviewed. The date would be revised to reflect the current year. Information will be updated to list the dollar amount and number of scholarships, once they are calculated.
 - c. Competitive Integrated Employment (CIE) Opportunity Grant. No one present had information concerning the grant. No discussion was held.
7. Review budget. Budget was reviewed. Receipts from the last quarter have not been received yet. This will impact the committee's ability to budget future expenditures such as number and dollar amount of Mayor's Committee Scholarships. Once the receipts have been tabulated, we can better budget for expenses such as the scholarship.

Committee Members

☐ President, Desarae Berreth, MDU, 2015 (Mandan)

x Vice President, Tom Schiwal, VR, 2018 (Bismarck)

☐ Secretary, Deidre Hughes, Bis-Man Transit, 2021 (Mandan)

☐ Treasurer, Jim Neubauer, City Administrator, 2009 (Mandan)

x Nicole Lund, Bismarck Public Schools, 2023 (Bismarck)

☐ Renae Peterson, Bismarck Public Schools, 2023 (Bismarck)

x Jennifer Sick, Bismarck Public Schools, 2023 (Bismarck)

x Michael Connelly, City Commission 2023 (Bismarck)

☐ VACANT, Community Options

☐ Carol Cristilli, Dakota CIL, 2023 (Bismarck)

x Ryan Fugere, HIT Inc., 2020 (Bismarck)

☐ Devan Gross, Pride Inc., 2022 (Mandan)

☐ VACANT, MHS

x Tami Ternes, ND Assistive, 2022 (Bismarck)

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8. Scholarship application
 - a. Date for the scholarship deadline will remain April 30th.
 - b. Determine how many scholarship applications will be provided and dollar value. We will establish a special meeting, once we have an updated idea of the receipts for the fourth quarter. Suggested date for the meeting is March 4th.
 - c. Determine if there are other ways to advertise and make public aware of scholarship. Tami stated, last year there were no applicants from Mandan students. Tom informed the committee; Mandan will not have a transition coordinator serving Mandan High School and they will be given the scholarship information once it becomes available which will hopefully generate applications from Mandan Students.
9. Review and consider any barrier free request. None have been received.
10. Review and consider any financial request. There have been no financial requests. Tami has received correspondence from a member of the Jamestown Mayors committee, which concerned financial structuring. The correspondence will be sent to the executive committee for review and response.
11. Next scheduled meeting is Meeting May 13, 2025. Committee will work on scheduling a meeting to discuss the scholarship number and amounts.
12. Adjourn