

Bismarck Tobacco Free Executive Board
Draft Meeting Minutes
August 20th, 2024
In Person - 407 S. 26th St.

Present: Sue Kahler, Megan Schneider, Amy Heuer, Dr. Vanessa Nelson, Layn Sabot, Kelsey LaBere

Absent:

Recorder: Sue Kahler

Agenda Items	Discussion	Outcome/Action
Call to order/introductions	Megan Schneider, President called the meeting to order at 5:33 pm	NA
Approval of agenda	Megan Schneider, President asked for a motion to approve the agenda.	Amy Heuer made motion to approve the agenda. Dr. Nelson seconded the motion. Motion carried.
Approval of minutes	Megan Schneider, President asked for motion to approve the minutes as presented.	Dr. Nelson made motion to approve the 3/26/2024 minutes Amy Heuer second the motion. Motion carried.
Discussion of Executive Board Member Terms	Amy Heuer & Layn Sabot terms end September 2024 and they agreed to serve another 2-year term.	Dr. Nelson made a motion to nominate Amy Heuer and Layn Sabot another 2 year Executive Board term. Megan Scheider seconded the motion. Motion carried.
Review and discuss the Bismarck Tobacco Free Coalition Bylaws	Megan shared the BTFC Bylaws, the last time the document was updated on 8/30/2016. After reviewing the document and discussion there were no changes.	Layne Sabot motion to approve the BTFC Bylaws with no changes, Dr. Nelson seconded the motion. Motion carried.
Tobacco Free Policy Initiatives	Sue Kahler provided an update on the tobacco free policy initiatives on CDC best practices, protecting the comprehensive smoke free ordinance, flavor restriction and fully funded Tobacco Prevention program. Information was shared about Campaign Tobacco Free Kids Campaign Back to School and new vape products.	N/A
ND Legislative Update	Sue Kahler shared TFND upcoming Legislative Session would be focus on the 3-legged stool policies and evidence based, best practices and promising practice policies. One policy initiative would be enacting tax on vaping products. Information shared about upcoming election and 2023 voting records associated with tobacco prevention bills. Discussion on the Tobacco Prevention Champion Awards at the General	Dr. Nelson made the motion to give the Legislative Champion award to Senator Dever for his support on Tobacco Prevention policy and Layne Sabot seconded the motion. Motion carried.

	Coalition.	
General Bismarck Tobacco Free Coalition Meeting – Sept. 24th, 2024	Discussion about topics, speakers and awards for the General Coalition meeting. Sue Kahler shared about Emma Tufte, City County Health District and 67% of citizens voted to keep the flavored restricted ordinance for vapes products.	Megan Schneider will reach out to U of Mary Student about presenting at the General Coalition on Ethics of smoke free law. Sue Kahler will verify Emma Tufte, City County Public Health and TFND to present at the General Coalition. Sue Kahler will reach out to Break Free Board about presenting at the General Coalition.
Other business	Sue Kahler shared the Break Free Youth Action Summit will be held on Oct. 8 th at Bismarck Civic Center and Campaign Tobacco Free Kids will be guest speakers. Discussion about Executive Board Meeting Calendar dates.	BTFC Executive Board dates in 2025 will be January 28 th , March 18 th and August TBD.
Adjourn	Megan Schneider, President asked for a motion to adjourn.	Layne Sabot made the motion to adjourn; Dr. Nelson seconded the motion. Motion carried. Meeting adjourned at 6:34 pm.

Executive Board Meeting will be scheduled for January 28th, March 18th, and August TBD.

Next General Coalition Meeting – Sept. 24th @ 6:30 p.m. in person

Quorum is at least 4 Executive Board Members. If a quorum is not present, the attendees can vote to adjourn the meeting, to take a break or to fix a new time to meet. Any votes taken other than this are null and void without a quorum in attendance, according to Robert's Rules.