



Board of City Commissioners

AGENDA October 22, 2024

Tom Baker Meeting Room	City/County Office Building 221 N. 5th St. Bismarck, ND 58501	5:15 PM
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The City of Bismarck encourages citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to bismarckadmin@bismarcknd.gov by 3:30 PM on the day of the meeting. Please include the item number that your comment references. The comments will be sent to the members and placed with the minutes.

Live meeting coverage is available on Government Access Channels 2 & 602HD, RadioAccess 102.5 FM Radio, or streaming on multiple platforms, including [FreeTV.org](https://www.free-tv.org) and [Facebook LIVE](https://www.facebook.com/bismarckndgov). Agenda items can be found online at <https://bismarcknd.portal.civicclerk.com>.

The Invocation and the Pledge of Allegiance will be presented by a Chaplain from the Bismarck Police Department.

CALL TO ORDER

FUTURE COMMISSION MEETINGS

November 12, 2024 & November 26, 2024
December 17, 2024
January 14, 2025 & January 28, 2025

MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

MEETING OF THE BOARD OF CITY COMMISSION

1. PUBLIC COMMENT

Restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items

2. CONSENT AGENDA

- A. Consider approval of minutes
- B. Consider approval of personnel actions
- C. Consider approval of expenditures

- D. Consider the request for approval from the Administration Department for the following:
1. Request for gaming site authorization.
 2. Introduction of and call for a public hearing on a request for a new Class F-1 - Restaurant - Alcoholic Beverages License for Berry Investments Four, LLC (dba) Rock'n 50's Cafe at 2700 State Street.
 3. Introduction of and call for a public hearing on a request for a new Class F-1 - Restaurant - Alcoholic Beverages License for One Lodging Management, LLC (dba) Courtyard Bismarck at 3319 North 14th Street.
 4. Introduction of and call for a public hearing on a request for a new Class F-1 - Restaurant - Alcoholic Beverages License for Salty Steak of North Dakota, LLC (dba) Fogão Gaúcho of Bismarck at 4510 Skyline Crossings.
 5. Proposed meeting schedule for the 2025 Board of City Commissioners meetings.
 6. Removal of Human Relations Committee member Katryce Kluck.
 7. Appointment of Commissioner Anne Cleary to the Lewis & Clark Development Group Board of Directors.
- E. Consider the request for approval from the Bismarck Airport for the following:
1. Architectural Contract with Ubl Design Group for Aircraft Rescue Fire Fighting (ARFF) Building Expansion.
 2. Consider and reject bids for aviation worker screening services.
 3. Receive report of Change Order No. 9 to Weisz and Sons Wetland Phase 5/6 Completion Contract.
 4. Contract Extension Change Order for Partners in Grime for Terminal Cleaning Services.
- F. Consider the request for approval from the Community Development Department for the following:
1. Correct formatting of Ordinance 6583 to enable incorporation into City Code of Ordinances.
- G. Consider the request for approval from the Engineering Department for the following:
1. Contract for Sidewalk Snow Removal Services with Yard Butler for the 2024-2025 winter season.

2. Consider the request for resolutions to receive bids, ordering preparation of the engineer's statement and awarding the contract for Street Improvement District SI 583.
 3. Annual North Dakota Department of Transportation Maintenance Certification.
 4. Encroachment Agreement and Waiver with Sanford Health.
- H. Consider the request for approval from the Finance Department for the following:
1. Applications for abatement.
- I. Consider the request for approval from the Human Resources Department for the following:
1. Reclassification of the Engineering Survey Manager job description from Grade 20 to Grade 21 as recommended by Condrey and Associates.
- J. Consider the request for approval from the Public Works - Service Operations Department for the following:
1. Permission to offer at the landfill, free to the public: single grind wood chips, wood pallets, firewood, saw logs, and compost.
 2. Permission to offer Bismarck residents free disposal at the landfill for two weeks in 2025.
 3. Permission to purchase tables and chairs through InterOffice to upgrade the Public Works Conference Room.
 4. Permission to award contracts to haul snow from snow removal operations for the 2024-25 winter season.
 5. Permission to accept the Gas Transportation Agreement with Montana-Dakota Utilities Company for the transportation of natural gas to the City County Building, Event Center, and the Public Works Facility.
 6. Permission to try a different snow removal technique on Main Avenue from Mandan Street to 6th Street.
 7. Bid Award to Rainbow Gas Company for natural gas for City buildings.

3. REGULAR AGENDA

- A. Consider the request to receive a report from the Downtown Community Foundation (Downtowners) relating to the economic development services provided by the organization.
- B. Public hearing on a request for a Taxi Cab License for Silver Stream Transportation, LLC.

- C. Public hearing on a request for a new F-2 - Restaurant - Beer & Wine Only license for Bushaw Ventures, LLC (dba) Taco Del Mar at 1024 South 12th Street.
- D. Public hearing for the major subdivision final plat and zoning map amendment for Landsberger Second Subdivision.
- E. Public hearing to release a portion of the platted landscape buffer easement on Lot 1, Block 1, Misty Waters Second Replat.
- F. Public hearing on Ordinance 6590, a zoning map amendment for Parts of Riverview Addition and McKenzie Addition.
- G. Public hearing on Ordinance 6591 of the Bismarck Code of Ordinances related to lot coverage in the R5 – Residential Zoning District.
- H. Public hearing for the 2024 special assessment districts and confirm the assessments as amended.
- I. Consider the request to authorize the issuance and award/accept bids for the 2024 Refunding Improvement Bonds, Series T, for approximately \$12,793,985 for the special assessment improvement districts and sidewalk, curb, and gutter warrants, Series SCG-2023 for \$1,871,393, for a total of \$14,665,378.
- J. Consider request to pursue North Dakota Department of Transportation Highway Safety Improvement Program (HSIP) funding.
- K. Consider the request for approval of becoming a member of the Big Sky Passenger Rail Authority's Government Partners program through the Bismarck-Mandan Metropolitan Planning Organization (MPO) and a Letter of Support for their passenger rail project.
- L. Consider the request to discuss the Garbage Collection Survey results and determine the direction of residential trash collection and the options for the collection of extra items.
- M. Consider the request to receive information regarding the expiration of terms and application period for boards, commissions and committees serving the City of Bismarck
- N. Consider the request to discuss the 2025 Citizen Academy Program.
- O. Consider the request to accept the resignation of City Attorney Jannelle Combs and provide direction for recruiting to fill the vacant City Attorney position.

4. OTHER BUSINESS

ADJOURN