

Minutes of the Bismarck Veterans Memorial Public Library Board

Location: BVMPL Missouri River Room; 515 North Fifth Street

Present: Library Board of Directors (Library Board) Members in person: Dianna Kindseth, President; Mike Fladeland, Vice President; and Mike LaLonde; via Zoom: Justin Hughes and Nancy Guy.

Also Present: Christine Kujawa, Library Director; Elizabeth Jacobs, Assistant Library Director; Bea Kaiser, Administrative Office Manager

The September 10, 2024, Special Library Board meeting was called to order by D. Kindseth, President, at 12:04 p.m.

Approve weekday janitorial bid:

C. Kujawa provided an overview of bid requests and submitted bids. Following discussion, M. Fladeland moved to approve the lowest weekday janitorial bid, which was from Pride, Inc. at the rate of \$1,800.00 per month for 2 years with the option to extend it for 3 additional years. Seconded by M. LaLonde. Motion carried.

Bismarck Library Foundation, Inc. (Library Foundation) Grant Update:

C. Kujawa met with a donor couple who wishes to remain anonymous, regarding current needs of the library. They have generously contributed \$100,000 for multiple programs, lobby brush carpet, and funding to go toward a nationally renowned author to speak at the library.

Approve 2025 Bismarck Library Foundation annual grant request:

C. Kujawa provided a proposed grant request totaling \$60,000 and specified the intended funding areas of the request. Following discussion, M. Fladeland moved to approve the grant request. Seconded by M. LaLonde. Motion carried. The Library Foundation Grant and Finance Committees will review the request and advise of their decision.

Other business:

- D. Kindseth stated “Other business was mistakenly added to the agenda. This is a special meeting and there will not be any other business other than the agenda items.”

The next regular Board meeting has been scheduled for Thursday, September 26, 2024, at 12:00 p.m.

The meeting adjourned at 12:18 p.m.

Respectfully submitted,

Bea Kaiser
Administrative Office Manager

Christine Kujawa
Library Director