

**BISMARCK HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
August 21, 2024**

The Bismarck Historic Preservation Commission met on Wednesday, August 21, 2024, at 3:00 p.m. in the Tom Baker Meeting Room in the City-County Office Building, 221 North 5th Street. The meeting was held in person and via Zoom. Dakota Media Access was present to record the meeting and archive on freetv.org for public viewing. Chair Sakariassen presided.

Commissioners present were Damita Engel, Tory Jackson, Beth Nodland, Scooter Pursley, Amy Sakariassen, John Swanson and Greg Zenker.

Staff members present were Sandra Bogaczyk – Office Assistant, Annie Hojian – Office Assistant, Daniel Nairn – Planning Manager, Lauren Oster – Planner and Stephanie Pretzer – Assistant City Attorney.

Secretary's note: Minutes for the July 17, 2024 meeting were not included with this meeting's agenda packet but will be in next month's agenda packet.

PUBLIC COMMENT

Chair Sakariassen asked if there were any public comments.

There being no public comments, Chair Sakariassen resumed the meeting.

2022 HISTORIC PRESERVATION FUND GRANT UPDATE

Ms. Oster summarized the status of the 2022 Historic Preservation Fund Grant and there was discussion about fund uses.

Ms. Oster presented the three potential banner designs submitted by Marketing Würks, who was approved as the banner design consultant by members at the July meeting. There was a discussion amongst commissioners and a general preference for the blue design featuring an American elm tree and the placement of the "Cathedral Area Historic District" text.

MOTION: A motion was made by Commissioner Swanson to approve the all-blue banner design depicting an American elm tree. The motion was seconded by Commissioner Engel, and with Commissioners Engel, Jackson, Nodland, Pursley, Swanson, Zenker, and Chair Sakariassen voting in favor of the motion, the motion was approved.

2023 HISTORIC PRESERVATION FUND GRANT UPDATE

Ms. Oster updated members about progress on the grant including members' attendance at the National Alliance of Preservation Commissions (NAPC) conference in Florida.

Commissioner Pursley discussed signage, things historic preservation commissions should avoid and a handbook of best practices from the NAPC conference.

Commissioner Engel discussed context and looking at new ways to present history to connect with the public, conducting pre-surveys in order to mitigate or correct damages in the event of disaster, in a more timely fashion and/or resources to obtain funding for repairs from the NAPC conference.

Ms. Oster discussed an implementation table with a schedule of re-evaluations for historic preservation plans, community engagement practices, public training sessions, the overlap between historic preservation and affordable housing, design review with sensitivity to an area, and the usefulness of technology in historic preservation from the NAPC conference.

Commissioner Zenker asked about potentially utilizing previous 150th anniversary public engagement material; and Ms. Oster stated that she will review the material with a focus on reusing information already available.

2024 HISTORIC PRESERVATION FUND GRANT UPDATE

Ms. Oster stated that staff and Commissioner Engel met with Lorna Meidinger from the State Historical Society of North Dakota (SHSND) to discuss logistics and next steps for the proposed historic property survey. Ms. Oster stated the change of survey project scope will allow expansion of the historic boundary. She stated funds would be utilized in a more strategic manner than previously and the new project area would encompass 4th, 5th, and 6th streets between East Boulevard Avenue and East A Avenue. Chair Sakariassen stated there are 90 properties currently and staff will calculate the number of new inclusions.

Ms. Oster announced the Certified Local Government (CLG) conference will be October 7, 2024 at the Bismarck Event Center and the Mountain Plains Museum Association (MPMA) will also be hosting their conference October 6-8, 2024 at the Bismarck Event Center. Staff will update the Historic Preservation Commission at the next meeting, and funds may be available through this grant to assist with attendance for the MPMA conference.

HISTORIC PRESERVATION PLAN UPDATE

Ms. Oster asked for direction from the Historic Preservation Commission related to the Goals and Objectives section of the draft Historic Preservation Plan, as noted in the packet agenda memorandum. There was discussion by commissioners on the purpose of this document.

Chair Sakariassen asked the Historic Preservation Commission members to review and provide comments on the Plan by September 10, 2024, so that it may be reviewed by the Historic Preservation Plan subcommittee at a September 12, 2024 meeting.

There was discussion regarding the NACP conference in relation to what other communities are able to enforce regarding historic preservation. Commissioner Swanson spoke on advantages of tax incentives in the 1980s, and how it incentivized historic preservation and renovation simultaneously.

Commissioner Nodland discussed recent flooding in the downtown area. She stated it would be interesting to overlap flood assistance with rehabilitation practices. She stated that this could prompt the use of historic preservation funds and stated that this could be an opportunity for the Historic Preservation Commission to provide information, training, and outreach to the community.

Chair Sakariassen stated she was committed to looking at the National Trust and how funds may be able to assist property owners.

OTHER BUSINESS

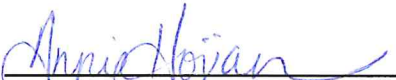
Commissioner Engel and Commissioner Pursley thanked staff for their assistance with the NAPC conference trip.

Ms. Oster stated a post was made on social media thanking the public for their participation in the Historic Preservation survey of needs.

ADJOURNMENT

There being no further business, Chair Sakariassen declared the meeting of the Bismarck Historic Preservation Commission adjourned at 3:48 p.m. to meet again on September 16, 2024, at 3:00 p.m. in the Tom Baker Meeting Room.

Respectfully Submitted,



Annie Hojian
Recording Secretary



Amy Sakariassen
Chair