

**Bismarck Tobacco Free Executive Board
Draft Meeting Minutes
March 26th, 2024
Microsoft Teams Meeting**

Present: Sue Kahler, Megan Schneider, Amy Heuer, Layn Sabot, Kelsey LaBere

Absent: Dr. Vanessa Nelson

Recorder: Sue Kahler

Agenda Items	Discussion	Outcome/Action
Call to order/introductions	Megan Schneider, President called the meeting to order at 5:36 pm	NA
Approval of agenda	Megan Schneider, President asked for a motion to approve the agenda.	Layne Sabot made motion to approve the agenda. Amy Heuer seconded the motion. Motion carried.
Approval of minutes	Megan Schneider, President asked for motion to approve 1/9/2023 minutes as presented.	Amy Heuer made motion to approve the 1/9/2023 minutes Layne Sabot second the motion. Motion carried.
College Big Tobacco Exposed Project	Sue Kahler provided information on the winners of College Big Tobacco Project focus on secondhand vape with target audience college age. This is a partnership with area colleges. 1 st Place: Lindey Gullickson, 2 nd place Brandon Hagerot, 3 rd Place: Luke Zander	Heartview Foundation has the Winner ad posted throughout their agency to educate their clients.
Tobacco Free Policy Initiatives	Sue Kahler shared information on the educational media ad campaign about the health effects of secondhand smoke. Sue Kahler shared TFND upcoming Legislative Session would be focus on the 3-legged stool policies and evidence based, best practices and promising practice policies. One policy initiative would be enacting tax on vaping products. Sue Kahler talked about the Flavor Restriction Resolutions.	Amy Heuer recommends having the Break Free Youth Board members approach Light of Christ School Board to sign onto the Flavor Restriction Resolution.
Tobacco Prevention Pilot Projects	Gateway Pharmacy Pilot Projects: BBPH partner with Gateway Pharmacy to provide NRT and treatment services. The second project is the City of Bismarck Employees and Household Members Nicotine Services. BPS School Nurses treatment program with students, is success they presented statewide to Tobacco Prevention Coordinators. Discussion about Light of Christ School Nurse being trained as a TTS.	Sue Kahler will reach out to Light of Christ School Nurse.
Other business	Sue Kahler provided information about the Hidden In Plain	Hidden In Plain Sight Events will be at Horizon Middle

	Sight events at area middle schools. Discussion about other locations to hold Hidden in Plain Sight events in the future. ND Shape Conference Sept. 23rd and NDPHA Day at the Capital with a postcard invites to Legislators. Sue Kahler presented at ANR “Protecting Smokefree Laws from Cigar Industry. Discussion about date and time for the next BTF Executive Board meeting in August.	School 7 p.m. and Simle Middle School at 6:30 p.m. Amy Heuer recommends Light of Christ Academy to host a Hidden In Plain Sight Event. Amy Heuer invited BBPH to have HIP event at the Sept. 23rd ND Shape Conference and provide a room at Simle Middle School. Sue Kahler will check with NDPHA Day at the Capital. The next Executive Board meeting will be on August 20th at 5:30 pm in person at BBPH.
Adjourn	Megan Schneider, President asked for a motion to adjourn.	Amy Heuer made the motion to adjourn; Layne Sabot seconded the motion. Motion carried. Meeting adjourned at 6:30 pm

Executive Board Meeting will be scheduled August 20th @5:30 pm

Next General Coalition Meeting – Sept. 24th @ 6:30 p.m. in person

Quorum is at least 4 Executive Board Members. If a quorum is not present, the attendees can vote to adjourn the meeting, to take a break or to fix a new time to meet. Any votes taken other than this are null and void without a quorum in attendance, according to Robert’s Rules.