



CenCom Executive Committee

REGULAR MEETING AGENDA July 23, 2024

**4200 Coleman Street
Bismarck, ND 58503**

10:00 AM

REGULAR AGENDA

- A. Call to Order
- B. Approval of Meeting Minutes
- C. New Business
- D. Director Update
 - i. SORN 20/20
 - ii. Budget 2025
- E. Adjourn

CenCom Executive Committee
Central Dakota Communications Center
Tuesday, April 23, 2024, 10:00 AM
4200 Coleman St, Bismarck, ND 58503

MEMBERS PRESENT: Mitch Bitz, Joel Boespflug, Kelly Leben, Jeff Solemsaas, Dustin Theurer, Jason Ziegler

OTHERS IN ATTENDANCE: Mike Dannenfelzer, Angie Moseman

Call to Order 10:02 AM by Joel Boespflug

Motions

- Approval of January 23, 2024, minutes. Motion: Dustin Theurer, seconded: Jason Ziegler, all in favor
- Recommend to the Board of Directors the reallocation of the 911 funding for the building from 55% to 60% based on CenCom usage of the first floor. Motion: Dustin Theurer, seconded: Kelly Leben. Roll call, in favor: Mitch Bitz, Joel Boespflug, Kelly Leben, Jeff Solemsaas, Dustin Theurer, Jason Ziegler; against: none
- Recommend to the Board of Directors to move the interest on the matured CD into the 911 enhancement account with a new CD investment of up to \$750,000 into a new nine-month CD with the best return. Motion: Kelly Leben, seconded: Jason Ziegler. Roll call, in favor: Mitch Bitz, Joel Boespflug, Kelly Leben, Jeff Solemsaas, Dustin Theurer, Jason Ziegler; against: none

SIRN 20/20

- Motorola status map showed the buildout of the coverage; there are 33 active sites with users and a target of 113 by the end of 2024
- ECI has a schedule for encryption retouches this year

2024 Budget

- Reallocation of the 911 building lease fund from 55% to 60% space allocation due to CenCom usage of first floor rooms with 40% from the general fund
- No new requests for the 2025 budget as CenCom has made changes in software agreements to absorb increases
- Projecting six percent with the ability to reduce to the ultimate salary policy once approved requesting the salary of new employees to increase five percent at six months and this year adjusting current employee pool using allocated salary funds from vacant positions to correct compression; moving of the supervisor and senior communication specialists range one grade, currently all are above this minimum pay range and would not affect the *budget (this is so wordy, can you please adjust it so it still makes sense, please?)*

New Business

- CenCom is the first Center in the nation to take Verizon IP calls
- The \$500,000 CD investment will mature April 20th with approximately \$22,000 interest earned, recommendation to the Board of Directors to move the \$22,000 to the enhancement account; with a recommendation of \$500,000 to \$750,000 to be invested into a new nine-month CD
- Requesting return of up to five percent at six month employment, one-time use of unspent salary policy to current staff, minor grade adjustment of senior and supervisor positions

Director Update

- The new State Radio director is looking to end the MOU of reciprocity backup of 911; the attorneys are involved for the dissolution

Meeting adjourned at 10:43 AM, next meeting July 23, 2024, at 10:00 AM