



HISTORIC PRESERVATION COMMISSION

MEETING AGENDA October 18, 2023

Tom Baker Meeting Room	3:00 p.m.	City-County Office Building
The City of Bismarck encourages citizens to provide their comments via email to planning@bismarcknd.gov. The comments will be sent to the Historic Preservation Commissioners prior to the meeting and included in the minutes of the meeting. To ensure that comments are compiled and forwarded to the Historic Preservation Commission with enough time to review all comments, please submit your comments no later than 12 noon the day of the meeting. Comments should also include which agenda item number or topic your comment references and your name (anonymous	comments will not be forwarded to the Historic Preservations Commissioners or included in the minutes of the meeting). If you would like to appear via video or audio link for a 3-5-minute comment on a public hearing item, please provide your e-mail address and contact information to planning@bismarcknd.gov at least one business day before the meeting. As always, live meeting coverage is available on Government Access Channels 2 & 602HD, FreeTV.org, ROKU, Apple TV and Fire TV.	
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MINUTES

1. Consider approval of the minutes of the September 20, 2023 meeting of the Bismarck Historic Preservation Commission.

PUBLIC COMMENT

2. The public comment period is available for residents and other interested parties to address items on the agenda or any general public input for consideration by the Historic Preservation Commission.



REGULAR AGENDA

- 3. 2023 Historic Preservation Fund Grant**
 - a. Priority 2 – Historic District Street Light Banners subcommittee update
 - b. Priority 3 – Historic District Walking/Driving Tour Maps subcommittee update
- 4. Sidewalks in Highland Acres Historic District**

OTHER BUSINESS

- 5. Other Business**

ADJOURNMENT

- 6. Adjourn:** The next regular meeting date is scheduled for November 15, 2023, at 3:00 p.m. in the Tom Baker Meeting Room.

**BISMARCK HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
September 20, 2023**

The Bismarck Historic Preservation Commission met on Wednesday, September 20, 2023 at 3:00 p.m. in the Tom Baker Meeting Room in the City-County Office Building, 221 North 5th Street. The meeting was held in person and via Zoom. Chair Sakariassen presided.

Commissioners present were Michael Connelly, Blake Dinkins, Damita Engel, Calvin Grinnell, Tory Jackson, Beth Nodland and Amy Sakariassen

Staff members present were Sandra Bogaczyk – Office Assistant II, Ben Ehreth – Community Development Director, Isak Johnson – Planner, Daniel Nairn – Planning Manager, and Stephanie Pretzer – Assistant City Attorney.

MINUTES

Chair Sakariassen called for consideration of the minutes of the August 16, 2023 meeting of the Historic Preservation Commission.

MOTION: A motion was made by Commissioner Dinkins to approve the minutes of the August 16, 2023 meeting of the Historic Preservation Commission. The motion was seconded by Commissioner Nodland and with Commissioners Connelly, Dinkins, Engel, Grinnell, Jackson, Nodland and Chair Sakariassen voting in favor of the motion, the motion was approved.

PUBLIC COMMENT

Chair Sakariassen asked if there were any public comments.

There being no public input, Chair Sakariassen resumed the meeting.

2023 HISTORIC PRESERVATION FUND GRANT

Mr. Dinkins updated commissioners about the Street Light Banner subcommittee activities.

Ms. Nodland added that there were pictures taken of street banners in another city to help inform the subcommittee's decision making.

Chair Sakariassen summarized experiences with the Walking/Driving Tour Maps subcommittee, including costs.

There was discussion about remaining funds being spent on reprinting.

OTHER BUSINESS

There was discussion about the number of timeline books remaining and their continued distribution.

Chair Sakariassen read a letter thanking the Historic Preservation Commission for its diligence and commitment to creating the timeline and walking tour maps. It was well received and appreciated.

Mr. Jackson and Chair Sakariassen suggested looking at the Preservation Plan in upcoming meetings for clarity and continued alignment of objectives.

ADJOURNMENT

There being no further business, Chair Sakariassen declared the meeting of the Bismarck Historic Preservation Commission adjourned at 3:16 p.m. to meet again on October 18, 2023 at 3:00 p.m. in the Tom Baker Meeting Room.

Respectfully Submitted,

Sandra Bogaczyk
Recording Secretary

Amy Sakariassen
Chair