

**BISMARCK HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
July 19, 2023**

The Bismarck Historic Preservation Commission met on Wednesday, July 19, 2023 at 3:00 p.m. in the Tom Baker Meeting Room in the City-County Office Building, 221 North 5th Street. The meeting was held in person and via Zoom. Chair Sakariassen presided.

Commissioners present were Blake Dinkins, Damita Engel, Calvin Grinnell, Tory Jackson, Beth Nodland (via Zoom) and Amy Sakariassen

Commissioner Michael Connelly was present via Zoom but unable to be heard.

Staff members present were Sandra Bogaczyk – Office Assistant II, Isak Johnson – Planner, Daniel Nairn – Planning Manager, Stephanie Pretzer – Assistant City Attorney and Amanda Yellow – Sales/Marketing Manager at Bismarck Event Center.

MINUTES

Chair Sakariassen called for consideration of the minutes of the June 21, 2023 meeting of the Historic Preservation Commission.

MOTION: A motion was made by Commissioner Dinkins to approve the minutes of the June 21, 2023 meeting of the Historic Preservation Commission. The motion was seconded by Commissioner Grinnell and with Commissioners Dinkins, Engel, Grinnell, Jackson, Nodland and Chair Sakariassen voting in favor of the motion, the motion was approved.

PUBLIC COMMENT

Chair Sakariassen asked if there were any public comments.

There being no public input, Chair Sakariassen resumed the meeting.

COMMISSION CHANGES

Chair Sakariassen stated her heartfelt farewell and best wishes to Walt Bailey. She offered her thanks for his dedicated work as a Historic Preservation Commissioner.

Chair Sakariassen welcomed Damita Engel and asked her to share some words about her background pertaining to the Historic Preservation Commission and thanked her for her service.

BISMARCK EVENT CENTER HISTORIC TIMELINE PROJECT PROPOSAL

Mr. Johnson stated that the Event Center, built in 1969, has interest in collaborating with the Historic Preservation Commission in creating a timeline project like the one created for the City of Bismarck.

Ms. Yellow described the space in the Event Center where she intends the timeline to be mounted and displayed. She also distributed images showing possible designs highlighting 50 years at the Event Center. She asked Commissioners for assistance in discovering notable events, strategies for assembling information and in authoring the document and stated that she is open to the time-constraints of commission members.

There was discussion about process, time-constraints and guidelines developed through the previous Timeline project.

Chair Sakariassen suggested forming a subcommittee to assist with the request, asked if there was a deadline and stated that the Historic Preservation Commission would act in an advisory role rather than writing the document. Ms. Yellow stated that there is no deadline or schedule for completing the project and that she appreciated any assistance in creating as successful a document as the Historic Preservation Commission Historic Timeline.

Chair Sakariassen stated that it is worth having a discussion at the August meeting since the Historic Preservation Commission is intended to expose more people to historical events.

2023 HISTORIC PRESERVATION FUND GRANT **2023 HPF GRANT UPDATE**

Mr. Johnson stated that the Historic Preservation Fund Grant has been signed and is current through September 30, 2025.

HISTORIC DISTRICT STREET LIGHT BANNERS SUBCOMMITTEE UPDATE

Mr. Dinkins stated that there is a subcommittee meeting with Ms. Nodland on Friday, July 21, 2023 and since some commission term limits are in December he suggested involving other members for the sake of continuity should he or Ms. Nodland not be reappointed.

Chair Sakariassen suggested talking with the Downtowners. Ms. Nodland stated that they expect to talk with the Downtowners and that the process to invite others to the subcommittee will be decided on Friday.

HISTORIC DISTRICT WALKING/DRIVING TOUR MAPS SUBCOMMITTEE UPDATE

Chair Sakariassen stated that she is talking with the printers and cost will be discussed. Ms. Nodland invited Chair Sakariassen, who accepted, to meet on Friday in subcommittee to discuss.

UPDATE ON HISTORIC TIMELINE DISTRIBUTION

Mr. Dinkins stated that he created a spreadsheet showing various groups to receive Historic Timeline books. There was discussion about various sponsors and contacts.

Mr. Dinkins distributed suggested images of a poster and postcard with a QR, quick response, code and suggested that they could advertise the locations of available Timeline books. There were no objections to using the images.

There was discussion about how to distribute remaining books and methods of contacting the public to direct them to appropriate distribution locations including senior living homes, the Former Governors' Mansion State Historic Site and Camp Hancock as well as other locations.

OTHER BUSINESS

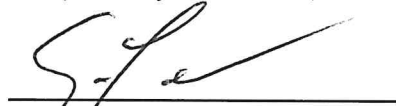
Chair Sakariassen summarized Commission objectives mentioned in this meeting and stated that she likes the QR poster image.

Ms. Nodland asked if any of the Historic Preservation Commission Plan or grant business needed to be addressed. Mr. Ehreth stated that staff will verify and update Commission members at the next meeting.

ADJOURNMENT

There being no further business, Chair Sakariassen declared the meeting of the Bismarck Historic Preservation Commission adjourned at 3:33 p.m. to meet again on August 16, 2023 at 3:00 p.m. in the Tom Baker Meeting Room.

Respectfully Submitted,



Sandra Bogaczyk
Recording Secretary

APPROVED:



Amy Sakariassen, Chair