

**BISMARCK HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
February 15, 2023**

The Bismarck Historic Preservation Commission met on Wednesday, February 15, 2023 at 3:00 p.m. in the Tom Baker Meeting Room in the City-County Office Building, 221 North 5th Street. The meeting was held in person and via Zoom. Chair Sakariassen presided.

Commissioners present were Walt Bailey, Blake Dinkins, Calvin Grinnell, Tory Jackson, Beth Nodland (via Zoom), Amy Sakariassen and Mark Splonskowski.

Staff members present were Sandra Bogaczyk (via Zoom) – Office Assistant II, Kim Lee – Planning Manager and Stephanie Pretzer – Assistant City Attorney.

Guest present was Clare Hochhalter (Cathedral District resident).

MINUTES

Chair Sakariassen called for consideration of the minutes of the February 1, 2023 special meeting of the Historic Preservation Commission.

MOTION: A motion was made by Commissioner Dinkins to approve the minutes of the February 1, 2023 special meeting of the Historic Preservation Commission, as presented. The motion was seconded by Commissioner Jackson and with Commissioners Bailey, Dinkins, Grinnell, Jackson, Nodland, Splonskowski and Chair Sakariassen voting in favor of the motion, the motion was approved.

PUBLIC COMMENT

Chair Sakariassen asked if there were any public comments.

There being no public input, Chair Sakariassen resumed the meeting.

2023 HPF GRANT APPLICATION SUBMITTAL

Ms. Lee summarized the application process and stated that City Commission approved the proposed grant application at its February 14, 2023 meeting and stated that the grant application is due Friday, February 17, 2023 and will be submitted by that time.

DISCUSSION OF HISTORIC TIMELINE DISTRIBUTION STRATEGY/ACTIVITIES

Mr. Jackson updated Commissioners on the proposed plans for the Timeline Book Release event including cost and press coverage.

Ms. Nodland noted her findings for booking a space for the event at either the Municipal Country Club or the Belle Mehus.

(Secretary's Note: The event was subsequently scheduled to be held at Juniper Workantile.)

There was discussion about the details of the event and several Commissioners expressed their preferred venue due to the event's historic references.

There was consensus to make the Timeline available at the second floor of the City/County Building at the Community Development Department, the Bismarck Veterans Memorial Public Library and at assisted living facilities around the city. It was noted that since there is a lot of foot traffic at the first floor offices of the City/County Building that County employees would be notified in advance of the event to send enquiring visitors to the second floor for Timeline books.

Mr. Dinkins stated that the web link to the online version should be available at the event.

There was a consensus to hold the event on March 15, 2023 from 5 p.m. to 7 p.m.

There was discussion about the manner in which the books would be distributed to individuals and organizations and the details of the press release announcing the event.

MOTION: A motion was made by Commissioner Splonskowski to approve the location of the Timeline Release Party to be the Municipal Country Club if the Belle Mehus is no longer a consideration. The motion was seconded by Commissioner Jackson and with Commissioners Bailey, Dinkins, Grinnell, Jackson, Nodland, Splonskowski and Chair Sakariassen voting in favor of the motion, the motion was approved.

OTHER BUSINESS

ELECTION OF OFFICERS – CHAIR AND VICE-CHAIR

Chair Sakariassen opened nominations for Chair and Vice-Chair of the Historic Preservation Commission to hold office for three-year terms.

MOTION: A motion was made by Commissioner Nodland to nominate Amy Sakariassen as Chair to the Historic Preservation Commission. The motion was seconded by Commissioner Jackson and with Commissioners Bailey, Dinkins, Grinnell, Jackson, Nodland, Splonskowski and Chair Sakariassen voting in favor of the motion, the motion was approved by voice vote.

MOTION: A motion was made by Commissioner Jackson to nominate Beth Nodland as Vice-Chair to the Historic Preservation Commission. The motion was seconded by Commissioner Splonskowski and with Commissioners Bailey, Dinkins, Grinnell, Jackson, Nodland, Splonskowski and Chair Sakariassen voting in favor of the motion, the motion was approved by voice vote.

OTHER BUSINESS

There was discussion about printed items needed for the book release party.

At this time Chair Sakariassen recognized Clare Hochholter, a resident of the Cathedral Historical District, who stated that he was very thankful for the Commission's work. He stated that he was speaking for many others who felt similarly about not wanting a commercial use on the defunct water tower property at 202 West F Avenue. He asked for

consideration and support of only residential uses. He mentioned that there have been many neighborhood meetings among Historic District residents who offered their support of his appearing before the Historic Preservation Commission in support of residential uses.

Mr. Jackson asked staff if they could comment on the status of the property. Ms. Lee stated that both previous cell tower applications were denied and a new RFP was created with a February 28, 2023 deadline for applications.

Chair Sakariassen thanked Mr. Hochholter for his comments and stated that she appreciated his visit and found it appropriate and will forward his comments to those involved.

Mr. Hochholter drew Commissioners' attention to page eight of the Together 2045 document which includes the water tower property in the Cathedral Historic District. Chair Sakariassen agreed with his comment that it is included in the Together 2045 document, though it is only adjacent to the Cathedral Historic District.

ADJOURNMENT

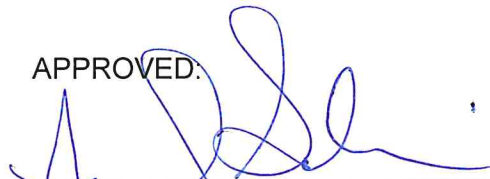
There being no further business, Chair Sakariassen declared the meeting of the Bismarck Historic Preservation Commission adjourned at 3:38 p.m. to meet again on March 15, 2023 at 3:00 p.m. in the Tom Baker Meeting Room.

Respectfully Submitted,



Sandra Bogaczyk
Recording Secretary

APPROVED.



Amy Sakariassen, Chair