

**BISMARCK HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
December 21, 2022**

The Bismarck Historic Preservation Commission met on Wednesday, December 21, 2022 at 3:00 p.m. in the Tom Baker Meeting Room in the City-County Office Building, 221 North 5th Street. The meeting was held in person and via Zoom. Chair Sakariassen presided.

Commissioners present were Blake Dinkins, Calvin Grinnell, Tory Jackson, Beth Nodland, Amy Sakariassen and Mark Splonskowski.

Commissioner Walt Bailey was not present.

Staff members present were Sandra Bogaczyk – Office Assistant II, Ben Ehreth – Community Development Director and Stephanie Pretzer – Assistant City Attorney.

Guests present were Lorna Meidinger (North Dakota State Historic Preservation Office - SHPO) and Amy Munson (State Historical Society of North Dakota – SHSND).

MINUTES

Chair Sakariassen called for consideration of the minutes of the November 16, 2022 meeting of the Historic Preservation Commission.

MOTION: A motion was made by Commissioner Jackson to approve the minutes of the November 16, 2022 meeting of the Historic Preservation Commission, as presented. The motion was seconded by Commissioner Nodland and with Commissioners Dinkins, Grinnell, Jackson, Nodland, Splonskowski and Chair Sakariassen voting in favor of the motion, the motion was approved.

PUBLIC COMMENT

Chair Sakariassen asked if there were any public comments.

There being no public input Chair Sakariassen resumed the meeting.

STATE HISTORICAL SOCIETY OF NORTH DAKOTA HISTORIC PRESERVATION FUND DEVELOPMENT GRANT PROGRAM APPLICATIONS – PROJECT REVIEW. HOSKINS-MEYER BUILDING – 200 NORTH 4TH STREET

Mr. Ehreth stated that this discussion is a continuation from the November 16, 2022 Historic Preservation Commission meeting regarding the State Historical Society of North Dakota (SHSND) requesting Bismarck Historic Preservation Commission review and comment on a Historic Preservation Fund (HPF) subgrant for the Hoskins-Meyer Building at 200 North 4th Street.

There was discussion about the façade and history of the KFYZ Building and to which historical date the applicant would be restoring the façade to. This discussion included clarification from Ms. Meidinger about the State Historic Preservation Office requirements for choosing a historic date, known as a period of significance between 1872 and 1951, from

which the building plan would originate. Commissioners reached a consensus voicing concerns that since no timeline was submitted that the project might be completed in phases and a non-desirable hybrid building might be created.

Ms. Meidinger stated that building plans must be reviewed by her office and that her office operates in good faith and recognized Commissioners' concerns.

Chair Sakariassen stated that the Historic Preservation Commission does not want to concur to the declaration's findings due to legitimate concerns and a desire to establish a relationship with the applicant.

Ms. Meidinger asked Commissioners to document their concerns in order to convey to her office and make formal requests, noting that the ultimate decision is made by the Park Service.

There was a consensus that Commissioners did not want to delay the project and were glad that the building was being restored and stated their appreciation to the applicant.

Mr. Ehreth stated that the declaration could offer a third option revealing the unknown aspects of this project and Commissioners' concerns.

Commissioners collectively submitted the following list of concerns and requests:

1. More detailed information about each phase or phase concept with elaboration.
2. Plans/drawings/specs for phasing submitted.
3. Select preservation/restoration or rehabilitation and detail known parameters of the project.
4. What are the end goals, materials and plan for each building story.
5. Concern centers around the possibility of the building becoming a hybrid of periods.

Mr. Ehreth stated that in summary he noted Commissioners' concerns due to a lack of documentation and suggested that staff could create an initial draft. Mr. Dinkins added that he would support a staff member meeting with one Commissioner to draft concerns.

MOTION: A motion was made by Commissioner Dinkins to approve drafting a letter of concerns developed by staff and approved by Chair Sakariassen. The motion was seconded by Commissioner Nodland and with Commissioners Dinkins, Grinnell, Jackson, Nodland, Splonskowski and Chair Sakariassen voting in favor of the motion, the motion was approved.

SANDAKER RESIDENCE – 1023 WEST HIGHLAND ACRES ROAD

MOTION: A motion was made by Commissioner Nodland to approve changing the wording of the Declaration from using "will or will not have an adverse impact" to "with concurrence" for the property at 1023 West Highland Acres Road. The motion

was seconded by Commissioner Splonskowski and with Commissioners Dinkins, Grinnell, Jackson, Nodland, Splonskowski and Chair Sakariassen voting in favor of the motion, the motion was approved.

UPDATE ON HISTORIC TIMELINE AND DISCUSSION OF DISTRIBUTION STRATEGY

Mr. Jackson updated Commissioners on the date to pick up the timelines from the printers.

There was discussion about where the timelines should be available to the public.

There was discussion about listing individuals who should get their own copy for their donated time working on the project along with organizations which would work directly with the timeline including other North Dakota Historic Preservation Commissions. Mr. Ehreth stated that he would check with the City Librarian about assisting with distribution.

Ms. Nodland suggested organizing a timeline launch party and press release. Commissioners suggested specific individuals and organizations to be invited personally.

Ms. Nodland suggested that protocols for new submissions be established beforehand.

Ms. Nodland volunteered to draft the press release and bring cost estimates and a suggested event date to the next meeting for review.

Mr. Ehreth stated that he will put Ms. Nodland in touch with the City's Communication Strategist and would supply the City's media, Sesquicentennial and non-profit press lists.

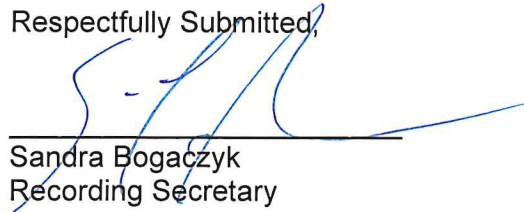
OTHER BUSINESS

There was no other business to discuss.

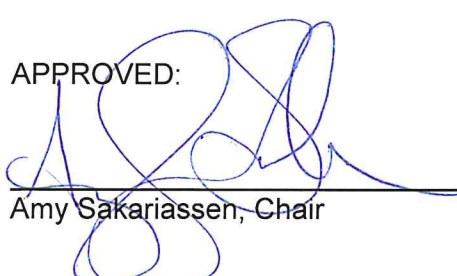
ADJOURNMENT

There being no further business, Chair Sakariassen declared the meeting of the Bismarck Historic Preservation Commission adjourned at 4:26 p.m. to meet again on January 18, 2023 at 3:00 p.m. in the Tom Baker Meeting Room.

Respectfully Submitted,


Sandra Bogaczyk
Recording Secretary

APPROVED:


Amy Sakariassen, Chair