

**BISMARCK HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
August 17, 2022**

The Bismarck Historic Preservation Commission met on Wednesday, August 17, 2022 at 3:00 p.m. in the Tom Baker Meeting Room in the City-County Office Building, 221 North 5th Street. The meeting was held in person and via Zoom. Chair Sakariassen presided.

Commissioners present were Walt Bailey, Blake Dinkins, Tory Jackson, Beth Nodland, Amy Sakariassen and Mark Splonskowski.

Commissioner Calvin Grinnell was not present.

Staff members present were Sandra Bogaczyk – Office Assistant II, Ben Ehreth – Director of Community Development, Will Hutchings – Senior Planner, Kim Lee – Planning Manager and Stephanie Pretzer – Assistant City Attorney

MINUTES

Secretary's note: Minutes of the July 20, 2022 meeting of the Historic Preservation Commission will be made available for approval at the September 21, 2022 meeting.

PUBLIC COMMENT

Mr. Hutchings stated that there were no attendees in person, nor online.

There being no public input Chair Sakariassen resumed the meeting.

**NDCC 55-02-07 REVIEW REQUESTS: CITY OF BISMARCK
PROPOSED DISPOSITION OF LAND TO BISMARCK STATE COLLEGE (BSC) AND
OTHER PROPOSED DISPOSITION OF LAND.**

Mr. Hutchings gave an overview of the proposed disposition of land to Bismarck State College and noted the City has been notified that this transfer of land has known archeological site identified. A map of the location has been provided in the meeting packet. Mr. Hutchings stated that staff asks Commissioners to review the proposed disposition and provide any advisory comments to be shared with the State Historical Society of North Dakota.

Mr. Bailey asked if staff invited any of the stakeholders' comments.

There was discussion about the location of proposed buildings, the relocation of buildings and the timeline of development.

Chair Sakariassen asked how often transfers go from the City to a private entity.

Mr. Hutchings named two new properties that came to mind and stated that there are a few more he could think of.

There was discussion about the definition of cultural resources, Century Code regulations and a consensus that the City develop a method to bring in the Historic Preservation Commission at an earlier part of the process.

Mr. Bailey added that adequate surveys should be completed if they have not already done so and asked why archeological objects, which he is aware of, have not been identified. He stated that there is significance to knowing about these objects.

Chair Sakariassen stated her preference that the Historic Preservation Commission encourage an inventory occur before the sale of the land due to there being no responsibility for the proposed owners to do so. There was consensus for this action and Ms. Nodland added examples of possible findings at this site.

Ms. Nodland added that a survey does not create a problem for development but stated that it simply needs to be done. Chair Sakariassen agreed that the process is not meant to impede development but only create a more informed project and that this location is a likely place to find artifacts.

Mr. Hutchings stated that staff welcome the creation of a defined process.

Mr. Hutchings provided an overview of the other property and stated that there is a pending sale of two new lots going to the same owner and a zoning change request for this location and that the Planned Unit Development is written to maintain the current vegetative state and yet to be presented to Planning and Zoning Commission and then scheduled to be presented to City Commission.

Ms. Nodland asked how the public is notified of sales of City property. Mr. Hutchings stated that properties are advertised on the City website for 90 days prior to any sale.

There was discussion about the sale of City property and notification of various entities.

Mr. Jackson stated his deep concern that no one currently has the obligation to do an inventory but stated that the city is supposed to retain lands or easements with certain historical significance and therefore should perform an inventory before land is sold.

Chair Sakariassen stated that the cost of doing an inventory is not prohibitive.

There were renewed statements that Historic Preservation Commission agree that the City is responsible for taking an inventory of artifacts before any sale of City land occur.

Ms. Nodland stated that the map provided does not reveal that any other archeological features might be affected.

There was discussion about the timeline of the BSC project and the timeline of city commission meetings.

Chair Sakariassen asked if Historic Preservation Commission comments were wanted and if so, in what format. Mr. Hutchings stated that the State Director must sign-off and stated that they welcome comments from the Historic Preservation Commission.

There was discussion about the boundaries of the proposed sale and land use.

Mr. Hutchings offered that the city does not regulate land requests.

Ms. Nodland suggested that Historic Preservation Commission might speak to the State Historic Preservation Office (SHPO) and City Commission.

Mr. Hutchings stated that defining steps would be an efficient manner in which to address future issues.

OTHER BUSINESS

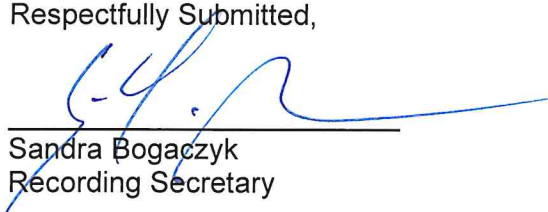
Chair Sakariassen asked members to sign up for the 2022 North Dakota Certified Local Government (CLG) Conference and thanked staff for their time and efforts in planning the event.

Mr. Hutchings stated that the event is September 30, 2022 all day in-person and that one-week prior to that members can listen to hear what other CLGs are doing in an online meeting.

ADJOURNMENT

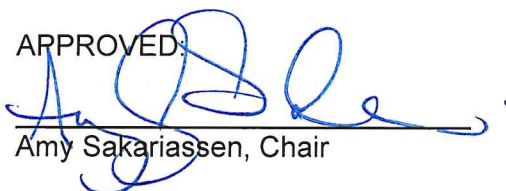
There being no further business, Chair Sakariassen declared the meeting of the Bismarck Historic Preservation Commission adjourned at 4:03 p.m. to meet again on September 21, 2022 at 3:00 p.m. in the Tom Baker Meeting Room.

Respectfully Submitted,



Sandra Bogaczyk
Recording Secretary

APPROVED:



Amy Sakariassen, Chair