

**BISMARCK HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
September 21, 2022**

The Bismarck Historic Preservation Commission met on Wednesday, September 21, 2022 at 3:02 p.m. in the Tom Baker Meeting Room in the City-County Office Building, 221 North 5th Street. The meeting was held in person and via Zoom. Chair Sakariassen presided.

Commissioners present were Blake Dinkins, Calvin Grinnell, Tory Jackson, Beth Nodland, Amy Sakariassen and Mark Splonskowski.

Commissioner Walt Bailey was not present.

Staff members present were Sandra Bogaczyk – Office Assistant II, Jannelle Combs – City Attorney, Will Hutchings – Senior Planner, Kim Lee – Planning Manager and Stephanie Pretzer – Assistant City Attorney

Guest present was Emily Sakariassen – Northern Plains Heritage Foundation.

MINUTES

Chair Sakariassen called for consideration of the minutes of the July 20, 2022 and August 17, 2022 meetings of the Historic Preservation Commission.

MOTION: A motion was made by Commissioner Nodland to approve the minutes of the July 20, 2022 meeting of the Historic Preservation Commission, as presented. The motion was seconded by Commissioner Jackson and with Commissioners Dinkins, Grinnell, Jackson, Nodland, Splonskowski and Chair Sakariassen voting in favor of the motion, the motion was approved.

MOTION: A motion was made by Commissioner Splonskowski to approve the minutes of the August 17, 2022 meeting of the Historic Preservation Commission, as presented. The motion was seconded by Commissioner Jackson and with Commissioners Dinkins, Grinnell, Jackson, Nodland, Splonskowski and Chair Sakariassen voting in favor of the motion, the motion was approved.

PUBLIC COMMENT

Chair Sakariassen asked if there were any public comments.

Chair Sakariassen shared a public note congratulating the Commission for their efforts establishing the Highland Acres historic district, making a new Bismarcker feel comfortable by having an active Historic Preservation Commission.

There being no other public input Chair Sakariassen resumed the meeting.

PROCESS FOR HISTORIC PRESERVATION COMMISSION'S INVOLVEMENT IN FUTURE CITY OF BISMARCK OWNED LAND DISPOSITIONS UNDER NDCC 55-02-07

Mr. Hutchings stated that the Commissioners' comments at last meeting about requesting the City to develop a better way to inform the Historic Preservation Commission earlier regarding the sale of City properties were discussed with City Administration and the City Attorney. Attached as Exhibit A.

There was discussion about how many properties the City owns with reference to a memo from staff to Chair Sakariassen and the Commission designating three options Commissioners might recommend to City Commission for announcing future property sales. A list of all properties currently owned by the City was reviewed.

Mr. Hutchings noted that staff did not give a recommendation for any particular option.

Chair Sakariassen thanked staff for gathering information and outlining options.

There was discussion about the suggested word choice in each of the options and the liability involved with different wording.

There was also discussion about disposition and Section 106 processes.

At Chair Sakariassen's request to know more about the history of land disposition, Ms. Combs stated several examples including stormwater lots. She also stated that the City of Bismarck does not sell property often, unless it is to Parks and Recreation or leasing airport properties.

Ms. Nodland suggested prioritizing property to assist the City to complete an inventory and there was discussion about this possible action.

Mr. Hutchings pointed out that properties not previously considered to be historic often times become historic. Since assessment is constantly being recategorized, prioritization might not be an effective way to look at properties.

There was a consensus that re-writing option 4 placing authority on the City Commission to consult with the Historic Preservation Commission to recommend action seemed to be the most appropriate recommendation to make to the City Commission.

MOTION: A motion was made by Commissioner Splonskowski to recommend option 4, where the City would consult with the Historic Preservation Commission to identify if additional Inventory/Survey is warranted prior to listing any property for sale. The motion was seconded by Commissioner Jackson and with Commissioners Dinkins, Grinnell, Jackson, Nodland, Splonskowski and Chair Sakariassen voting in favor of the motion, the motion was approved.

TIMELINE OF BISMARCK HISTORY

Mr. Hutchings thanked the Historic Timeline Subcommittee for their excellent work and perseverance. He stated that the timeline is nearing the end of editing and gave a summary of the progress made and remaining tasks.

Mr. Jackson thanked all subcommittee members and especially Mr. Dinkins for his time and professionalism.

Mr. Hutchings asked Commissioners to direct their attention to deciding how the timeline is to be produced and presented to the public.

There was discussion about different cost estimates and various publishing and funding options.

Mr. Jackson asked if unused funds could be used for the publication. Mr. Hutchings said the funds could be reallocated.

Mr. Splonskowski suggested finding private donors to pay for publication. At this time Mr. Splonskowski left the meeting.

Chair Sakariassen garnered consensus that donors should be found to fund publication of the timeline, but that care had to be taken regarding using such as a way to advertise a business.

There was discussion about the traveling historic timeline exhibit.

MOTION: A motion was made by Commissioner Jackson to approve reallocating funds in the amount of ten thousand dollars from the Travelling Exhibit fund to help offset timeline publication costs and ask staff and the Historic Timeline Subcommittee to outreach to entities to donate or match funds for printing. The motion was seconded by Commissioner Grinnell and with Commissioners Dinkins, Grinnell, Jackson, Nodland and Chair Sakariassen voting in favor of the motion, the motion was approved.

OTHER BUSINESS

2022 NORTH DAKOTA CLG CONFERENCE UPDATE

Mr. Hutchings summarized events and updates planned for the September 30, 2022 CLG Conference.

Ms. Lee announced to Commissioners that this is Mr. Hutchings' last day as staff advisor to the Historic Preservation Commission.

Mr. Hutchings thanked Commission members and recalled his pride in being a part of forming the Historic Preservation Commission and success in several milestone projects. He complimented Commissioners on how powerful and capable the Commission is as proven by the success of creating the Highland Acres Historic District. He suggested completing the public survey plan determining public interest in historical preservation, which was put aside due to the pressing interest in completing the timeline project. He reiterated that the Plan will be a great guide for future endeavors, yet to be adopted by Historic Preservation Commission and City Commission. He stated that it has been an honor working with Commissioners.

Chair Sakariassen thanked Will for all his work, perseverance, and organizational qualities throughout his time with the Commission.

ADJOURNMENT

There being no further business, Chair Sakariassen declared the meeting of the Bismarck Historic Preservation Commission adjourned at 4:34 p.m. to meet again on October 19, 2022 at 3:00 p.m. in the Tom Baker Meeting Room.

Respectfully Submitted,



Sandra Bogaczyk
Recording Secretary

APPROVED:



Amy Sakariassen, Chair