

**BISMARCK HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
March 16, 2022**

The Bismarck Historic Preservation Commission met on March 16, 2022 at 3:00 p.m. in the Tom Baker Meeting Room in the City-County Office Building, 221 North 5th Street. The meeting was held in person and via Zoom. Chair Sakariassen presided.

Commissioners present were Steve Bakken, Walt Bailey, Blake Dinkins, Tory Jackson, Beth Nodland and Amy Sakariassen.

Commissioner Calvin Grinnell was not present.

Staff members present were Sandra Bogaczyk – Office Assistant II and Will Hutchings – Senior Planner.

MINUTES

Chair Sakariassen called for consideration of the minutes of the February 16, 2022 meeting of the Historic Preservation Commission.

MOTION: A motion was made by Commissioner Nodland to approve the minutes of the February 16, 2022 meeting of the Historic Preservation Commission, as presented. The motion was seconded by Commissioner Jackson and with Commissioners Bailey, Dinkins, Jackson, Nodland and Chair Sakariassen voting in favor of the motion, the motion was approved.

Mr. Hutchings stated that the public comment section was accidentally omitted from the agenda. He then stated that no members of the public were in attendance.

FINAL REVIEW OF TALKING TRAILS NARRATIVE

Mr. Hutchings stated that several other local agencies are including certain historical locations in their Talking Trails maps, which created a rationale for the Historic Preservation Commission to exclude certain sites previously identified in this project. He also mentioned, however, that other entities frequently focused on information about the same site that was different from the Historic Preservation Commission's focus and therefore determined some to be important enough to be included in the draft presented to Commission members.

Mr. Hutchings stated that staff recommends approving the narratives as drafted or as drafted with any requested revisions.

Commission members each suggested various edits and inclusions to the draft narratives. There was consensus to follow up with any corrections within a week. Mr. Hutchings stated that he would send a reminder to Commissioners.

At this time Shawn Brennan of Talking Trails joined the meeting via Zoom.

Mr. Hutchings asked if Mr. Brennan could clarify how Talking Trails could possibly introduce the next closest historical point at the end of any given site narrative. Mr. Brennan stated that if Commission members wanted the narrative to introduce another site at the end of a narrative he could easily accommodate.

At this time Commissioner Bakken joined the meeting via Zoom.

Commissioners discussed how to include historically significant buildings no longer standing. They suggested that these sites are best mentioned on the Timeline project rather than on this project. There was a consensus that important buildings which are no longer standing should be included in the Timeline project.

Mr. Hutchings distributed an example of the Talking Trails outdoor sign to the Commissioners.

Mr. Dinkins suggested to add a narrative about the murals in the Burleigh County Court House. Chair Sakariassen thanked him for pointing out the easily accessible images at that location and agreed on their importance.

MOTION: A motion was made by Commissioner Jackson to approve the Talking Trails draft narratives as presented with suggested modifications. The motion was seconded by Commissioner Bailey and with Commissioners Bakken, Bailey, Dinkins, Jackson, Nodland and Chair Sakariassen voting in favor of the motion, the motion was approved.

FINAL REVIEW OF PRINTED HISTORIC DISTRICT WALKING MAPS

Mr. Hutchings presented and distributed the draft Historic District Walking Maps and took this time to discuss the progress made in creating the informative document highlighting two historic districts within Bismarck. He stated that the project was completed with the help of funds from the 2021 Historic Preservation Grant for various aspects of production.

Mr. Hutchings stated that staff recommends approving the content and design proofs of the 11-inch by 17-inch document as presented or with or without any requested revisions.

Commissioners made suggestions about text and brochure design.

MOTION: A motion was made by Commissioner Nodland to approve the Historic District Walking Maps as presented with suggested modifications. The motion was seconded by Commissioner Jackson and with Commissioners Bakken, Bailey, Dinkins, Jackson, Nodland and Chair Sakariassen voting in favor of the motion, the motion was approved.

Chair Sakariassen commented that the document looked great.

FINAL REVIEW OF HISTORIC PRESERVATION PLAN SUBCOMMITTEE TIMELINE NARRATIVES

Mr. Hutchings stated how exciting this project has been and stated that the outcome shows enormous dedication to a project that originally was envisioned to take a few months to

complete but due to a deep interest by Commissioners in producing a comprehensive document it has culminated in a document representative of a city which takes its history seriously.

Chair Sakariassen and Mr. Bailey both congratulated the efforts and outcomes of the subcommittee in producing both a comprehensive, important and useful document for citizens and future citizens to learn from and be inspired by. Mr. Bailey stated that the methodology used is an inspiration for all who read it. Mr. Hutchings mentioned various ways the project will be used in the Bismarck 150th Anniversary celebration currently underway.

Mr. Hutchings described the process by which the document is being created and people, especially Mr. Dinkins, who is volunteering innumerable hours to create the production. Mr. Hutchings made a plea to the general public who have talent in production and design, who may be willing to volunteer their services in helping, to please call a Commission member or the City Planning Division to volunteer their services.

Mr. Jackson thanked Mr. Dinkins for the fantastic job he is doing on this project. Chair Sakariassen agreed and added complimentary comments to all who are helping with the project and stated that she was overwhelmed by the enormity of information and outcome.

Mr. Jackson stated that it has been edited but added that there is a final stamp of approval to be completed.

Mr. Hutchings stated that the City is already using some of the information on the City's Facebook page in its announcements of the sesquicentennial celebration.

At this time Commissioner Bakken left the meeting.

Mr. Dinkins mentioned that there will be both a printed and on-line version of the document and that the on-line version is intended to be regularly updated as necessary and added that a bibliography will also be included in the final production for anyone to access and is being compiled by Katherine Waldera at the Bismarck Veterans Memorial Public Library.

Chair Sakariassen suggested creating a relationship with Story Corps to make more historical narratives available to the public.

MOTION: A motion was made by Commissioner Nodland to approve the narratives and design concepts. The motion was seconded by Commissioner Bailey and with Commissioners Bailey, Dinkins, Jackson, Nodland and Chair Sakariassen voting in favor of the motion, the motion was approved.

2022 CLG CONFERENCE PLANNING

Mr. Hutchings stated that the 2022 Certified Local Government (CLG) Conference will be held in Bismarck, one of eight CLGs in the state, and noted its overlap with the City's 150th anniversary. He asked for members' feedback regarding dates and locations they found amenable to hosting the conference. He asked members to consider speakers for the conference. He asked for one volunteer Commission member to assist. Mr. Bailey volunteered. Mr. Hutchings thanked Mr. Bailey for his assistance in organizing the event.

At this time several events, speakers, dates and suggestions were discussed. Mr. Jackson gave an overview of past conference agenda.

OTHER BUSINESS

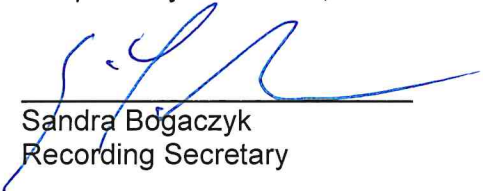
150TH BISMARCK ANNIVERSARY (SESQUICENTENNIAL) PLANNING EFFORTS

Mr. Hutchings stated the history of planning for the City of Bismarck's anniversary celebration and noted marketing opportunities and scheduled events planned throughout the city. He further noted that many events are listed at the City's sesquicentennial portal online at bismarcknd.gov.

ADJOURNMENT

There being no further business, Chair Sakariassen declared the meeting of the Bismarck Historic Preservation Commission adjourned at 4:52 p.m. to meet again on April 20, 2022 at 3:00 p.m. in the Tom Baker Meeting Room.

Respectfully Submitted,



Sandra Bogaczyk
Recording Secretary

APPROVED:



Amy Sakariassen, Chair