

**BISMARCK HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
January 19, 2022**

The Bismarck Historic Preservation Commission met on January 19, 2022 at 3:00 p.m. in the Tom Baker Meeting Room in the City-County Office Building, 221 North 5th Street. The meeting was held in person and via Zoom. Chair Sakariassen presided.

Commissioners present were Walt Bailey, Blake Dinkins, Tory Jackson, Beth Nodland and Amy Sakariassen.

Commissioner Steve Bakken and Calvin Grinnell were not present.

Staff members present were Sandra Bogaczyk – Office Assistant II, Kim Lee – Planning Division Manager, Ben Ehreth – Community Development Director, Stephanie Pretzer – Assistant City Attorney and Will Hutchings – Senior Planner.

Guests present were Tom Turck – Volunteer Archaeologist and Jim Fuglie – Property Owner.

MINUTES

Chair Sakariassen called for consideration of the minutes of the December 19, 2021 meeting of the Historic Preservation Commission.

MOTION: A motion was made by Commissioner Dinkins to approve the minutes of the December 19, 2021 meeting of the Historic Preservation Commission, as presented. The motion was seconded by Commissioner Bailey and with Commissioners Bailey, Dinkins, Jackson, Nodland and Chair Sakariassen voting in favor of the motion, the motion was approved.

PUBLIC COMMENT

Chair Sakariassen asked if there were any public comments.

There being no public input Chair Sakariassen resumed the meeting.

2022 HPF GRANT APPLICATION

Mr. Hutchings summarized items listed in the memorandum about the Historic Preservation Fund Grant Application included in the packet.

Ms. Nodland asked about deadlines associated with applying for a Main Street Education Grant that was identified by staff as an alternative funding source for development of a Local History School Curriculum. Mr. Hutchings stated that it has a rolling deadline. He suggested that, going forward, a Commissioner might meet with staff to prepare an application and Ms. Nodland volunteered to meet with staff.

MOTION: A motion was made by Commissioner Dinkins to approve the 2022 Historic and Preservation Fund Grant Application as outlined. The motion was seconded by Commissioner Jackson and with Commissioners Bailey, Dinkins, Jackson, Nodland and Chair Sakariassen voting in favor of the motion, the motion was approved.

DRAFT HIGHLAND ACRES NRHP NOMINATION

Mr. Hutchings brought attention to the draft nomination for Highland Acres to be added to the National Register of Historic Places (NRHP) included in the packet which would be presented to the public at a Special Meeting on February 16, 2022 tentatively scheduled sometime between 5:00 p.m. and 6 p.m. and requested Commissioners' review and feedback.

Chair Sakariassen stated that she was impressed with the breadth of work already completed. She was pleased to see the thematic approach.

Mr. Dinkins stated that he was pleased with the content of the draft.

Mr. Jackson stated that he thought the draft looks really good, reads well and the cases presented worked well.

Mr. Hutchings thanked Commissioners for all their input and stated that the agreement with the contractor designates that critiques be offered to the contractor by January 21, 2022 and asked Commissioners, therefore, for any comments or critiques be sent to staff by 5 p.m. on January 20, 2022.

Ms. Nodland stated that she thought it looked great.

Commissioners noted they would provide comments and suggested edits to staff.

DRAFT TALKING TRAIL PROJECT SITE NARRATIVES

Mr. Hutchings stated that he was excited to present the draft of the ten site narratives of the Talking Trail project for Commissioners' review and feedback.

Mr. Hutchings stated that there is no specific deadline for comments to be returned to the contractor and did not note a deadline for comments.

There was discussion about several items' specificity.

Mr. Hutchings asked Commissioners since due to the number of suggested revisions if they prefer seeing another draft at the next meeting. There was a consensus between Chair Sakariassen and Commissioners to see another draft at the next meeting.

Ms. Nodland suggested that guests might be invited to attend the next meeting, who are working on Talking Trail sites at other locations in the region.

No action was taken at this time.

DRAFT AMENDED BYLAWS

Mr. Hutchings stated that the change of time voted upon at last month's Historic Preservation Commission meeting should have been included in the agenda prior to the vote. He asked that the changes be re-affirmed with a vote now that it was properly noticed in the agenda packet for the January meeting.

Mr. Dinkins suggested that since the bylaws do not mention the digital platform meetings that the Commission has been using that perhaps that wording should also be amended to reflect that option.

Ms. Pretzer suggested using the term, reliable electronic media, as other groups have used to stay consistent.

There was conversation about the wording of part of the bylaws and clarity was given.

MOTION: A motion was made by Commissioner Dinkins to approve the new meeting time of 3:00 p.m. of the Historic Preservation Commission with the addition of reliable electronic media as a meeting participation option. The motion was seconded by Commissioner Nodland and with Commissioners Bailey, Dinkins, Jackson, Nodland and Chair Sakariassen voting in favor of the motion, the motion was approved.

OTHER BUSINESS

150TH BISMARCK BIRTHDAY (SESQUICENTENNIAL) STAKEHOLDER DISCUSSIONS

Mr. Hutchings identified and summarized potential areas that the City has involved itself with the planning of the sesquicentennial 150th Anniversary event.

Ms. Nodland suggested that dates when streets will be repaired might be identified for planning events. Mr. Hutchings stated that the Engineering Department are the lead department for any street work repairs and able to best provide a schedule of each block street repair.

Ms. Nodland asked if any specific events have been planned. Mr. Hutchings stated that a calendar of events has not yet been finalized but will be made public when available.

Draft National Register of Historic Places historic district boundary expansion forms for inclusion of the Torrance Addition were presented by Mr. Turck and accepted by staff.

ADJOURNMENT

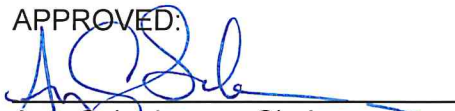
There being no further business, Chair Sakariassen declared the meeting of the Bismarck Historic Preservation Commission adjourned at 3:53 p.m. to meet again on February 16, 2022 at 3:00 p.m. in the Tom Baker Meeting Room. (Secretary Note: This meeting time was subsequently move to 5:00 p.m. for the special meeting on the Highland Acres Nomination for the National Register of Historic Places.)

Respectfully Submitted,



Sandra Bogaczyk
Recording Secretary

APPROVED:



Amy Sakariassen, Chair