

**CenCom Executive Committee
Central Dakota Communications Center
Tuesday, October 26, 2021 10:00 AM
4200 Coleman St, Bismarck, ND 58503**

MEMBERS PRESENT IN MICROSOFT TEAMS VIRTUAL MEETING: Joel Boespflug, Dave Draovitch, Kelly Leben, Steve Nardello, Dan Schaefer, Dustin Theurer, Jason Ziegler

OTHERS IN ATTENDANCE: Mike Dannenfelzer, Angie Moseman, Cody Trom

Meeting called to order at 10:04 AM by Joel Boespflug. Angie Moseman made a correction to the 7/26/21 minutes "Dan Schaefer made a motion to approve the 3/2/21 and 4/27/21 minutes", Dave Draovitch. made a motion to approve the 7/26/21 minutes, Kelly Leben seconded the motion, all were in favor, minutes approved. Dan Schaefer made a motion to request \$44,000 from the City of Bismarck and Burleigh County for funding for the Central Square RMS conversion not to exceed quote, Steve Nardello seconded the motion, roll call vote; all were in favor, motion passed. Steve Nardello made a motion to use additional building fund of \$250,000 to buy down the DCN lease, Kelly Leben seconded the motion, roll call vote; all were in favor, motion passed.

CenCom, Bismarck / Burleigh EOC Project Update

- Cooling installed in the IT room and the door secured and locked
- Power issue for one console where the UPS circuit and dirty power circuit reversed scheduled to correct
- Water issue corrected, several rain storms and no leaks
- AVI will provide the video wall processor at no cost waiting on parts, unresolved since December 2020
- DCN is working on a quote for FOB key access on the first floor EOC door to the elevator/DCN, was not specked in the original agreement, DCN security requirements no access to their portion of the building
 - o Bismarck Fire Department wants key access after-hours/weekends, would need to cover the cost
 - o Previous building FOB issues with lost/misplaced FOB keys employees are terminated; no access to mechanical and IT rooms, would need to be escorted if leaving the EOC
 - o If the additional door security FOB on the first floor is not installed recommend not issuing EOC keys
- WIFI is down, Envoy system went down over the weekend; IT still working with State IT for WIFI dropping

Public Safety Software Project Update

- Central Square audit of RMS conversion hours provided a new quote of \$128,000, the original quote was \$26,000, currently \$150,000 over budget due to Central Square personnel changes, other CAD development was under budget
 - o Requesting a new quote with a not to exceed amount of \$44,000, additional funding would not be prudent out of the 911 account and should be through the budget of the City of Bismarck and Burleigh County

SIRN 20/20 Update

- Motorola ready for drive testing of the portable/mobile radio coverage, November simulcast regions of Bismarck Police Department and Bismarck Fire Department with other agency's transition to follow
- Coverage towers should be better than current VHF with radio patching still in the layout as Metro will run VHF and 800 radios patched until transitioned; finalized fleet map, need to meet with Lincoln

New Business

- Lease Buy Down option of 3% lease reduction with a \$250,000 additional payment from the building fund account

Director Update

- Five vacant positions; several from out of state interested; testing in December with hiring in January
- Budget authorized
 - o CA Communications Specialists and Assistant Director approved
 - o Additional maintenance for 911 interface and TRACS approved
 - o Condrey study adjusted the range 10% to 12%, increasing compression from year eight down; employees in year 1-3 receive 2% and employees over 4 years receive 4% with no merit increases
 - o STEPS Committee preliminary discussion of CAD systems statewide

Meeting adjourned at 11:11AM, next meeting January 25th at 10:00 AM